

HARROGATE BOROUGH COUNCIL DECISION NOTICE	
Cabinet Member for: HOUSING	
Date of Decision: 6 JANUARY 2009	
1. Decision No / 21/08/09 Your Ref:	1a. Wards affected: ALL
2. Subject: REVIEW OF CHARGES FOR HOUSING RELATED SERVICES AND TEMPORARY ACCOMMODATION 2009/10 To approve charges for housing related services from 30 March 2009.	
3. A. The information given in this form is a fair and accurate record of the decision made by: Portfolio Holder: Cllr J Butterfield B. The Cabinet Member (Housing) declared the following interest: C. Was a substitute appointed?: No	
4. DECISION: (Completion of this Section is a statutory requirement) Please state: A. Decision/s made: 1. That the revised charges for housing related services and temporary accommodation set out in Appendix A be approved from 30 March 2009. B. Reason/s for making decision: 1. The decision is necessary in order to agree revised charges, the income from which is reflected in the Housing Revenue Account Budget 2009/2010.	

C. Alternative options considered and rejected:	
<p>1. To amend the recommended revised charges, subject to any amendments being within the Council's agreed financial strategy, and consistent with the guidance issued regarding charges for services under the Supporting People regime. This is not being recommended as it is felt the proposed charges set out in Appendix A to the report are appropriate.</p>	
5. Please outline all additional material or information considered at the meeting whether written or oral and not detailed in the written report:	
None	
6. With regard to the written report please indicate:	
A. The number of appendices:	ONE
B. The number of background papers and their location/file reference:	NIL
C. The number of any additional papers considered which are to form part of the 'definitive report' on the matter:	NIL
7. Was all or any part of the report deemed to be exempt?	NO
8. If so:	
A. Please state to which part of the report it is applicable and give the wording of the relevant paragraph of Schedule 12A to the Local Government Act 1972:	
B. Is there an Exempt Decision Notice?	NO
9. A. Is this a Key Decision?	NO
If so, please state	
B. Forward Plan reference number:	

C. Relevant Overview and Scrutiny Commission:

Community & Partners

D. Date Member Services were supplied with report and accompanying papers for publication and consequent circulation to the Scrutiny Commission Chair:

E. Urgent Item of Business – Call-in
(Overview and Scrutiny Procedure Rule 16b)

If a matter is urgent and Call-in cannot be applied please state:

(i) Reasons:

(ii) Date of agreement of Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

10. Officers in attendance at the meeting during consideration of this item:

Les Williamson (Director of Community Services)
Alan Jenks (Head of Housing)
Dawn Saxby (Strategic Housing Manager)
Lynne Ashton, (Legal Services)
Catharine Osbourne, (Department of Resources)

11. Decision to be actioned by: (Please state name and post title of the appropriate Officer who would need to be notified of validation and Call-in)

A.Jenks (Head of Housing)
Please also notify
Mr L Williamson (Director of Community Services)

12. Please confirm that all Officers required to be consulted prior to forwarding this Decision Notice to the Member Services Section have been consulted: (e.g. Legal Services, Finance, Human Resources)

Yes

13. Date Decision Notice despatched to Member Services via Email:

6 January 2008

14. NOT TO BE COMPLETED UNLESS it was impracticable to include the Key Decision in the Forward Plan:

(See Access to Information Procedure Rules 15 and 16)

A. Call-in to apply: (Access to Information Procedure Rule 15)

Please state:

(i) Reasons:

(ii) Date Proper Officer and Scrutiny Commission Chair were supplied with report and papers:

B. Special Urgency Provision (Call-in cannot be applied):

(Access to Information Procedure Rule 16)

Please state:

(i) Reasons:

(ii) Date on which agreement obtained from Scrutiny Commission Chair that the decision is urgent:

(iii) Means of communication of agreement:

15. (For use in Member Services Section)

A. Decision Validated by: Lesley Worrall

B. Date decision validated and published: 7 January 2009

C. Date Call-in procedure ends (if appropriate) - 4.30 pm on:

D. If 9D or 14A is answered give date of public notice:

E. File Ref and Officer Ref: H220JAN7.doc/CB

F. If Special Urgency Provision (14B above) has been applied please confirm that relevant item will be included on next Council Agenda